



TS'KW'AYLAXW FIRST NATION

HEALTH COORDINATOR

INTERNAL JOB POSTING

Job Description:

Reporting to the Director of Health and Social Development, the Health Coordinator organizes health activities and focuses on health promotion for all community members.

Responsibilities:

- Plans, organizes and implements a community kitchen program and other health education programming.
- Maintain statistical data of program activities (# of clients seen, referrals made, etc.)
- Distributes health education and promotion materials related to all areas of health, including disease, safety, social problems, mental health issues and dental issues.
- Supports community members with monitoring their personal health and to take preventative measures.
- Visits elder's homes to promote social opportunities.
- Assist with Emergency Preparedness Planning for Ts'kw'aylaxw First Nation
- Other duties as required

Education/Experience requirements:

- Completion of Grade 12.
- Training in Health Administration, Nursing, Social Work or other related field would be an asset.
- Previous experience in event planning would be an asset.
- With 3 years experience in Health Field or a Diploma in the Health Field

Possesses the following certifications:

- Valid BC Driver's Licence
- First Aid & CPR and Food Safe
- ASSIST training/Group Facilitation skills/Emergency Preparedness would be an asset

The successful candidate must consent to a Criminal Record Check.

SALARY: Negotiable (commensurate w/experience)

DEADLINE: June 07, 2022

Thank you to all who apply, however only those shortlisted for an interview will be contacted.
Please forward Cover letter and Resume to:

TS'KW'AYLAXW FIRST NATION

TELEPHONE: (250) 256-4204, FAX: (250) 256-4058

35100 HWY 99 NORTH PO BOX 2200, LILLOOET BC, V0K-1V0

EMAIL: ExecutiveAssistant@tskwaylaxw.com

For more detailed Job Description please contact

Shannon McDonald, Director of Health & Social Development at (250) 256 1359 or

Email: Shannon@tskwaylaxw.com