



National Aboriginal Achievement Foundation

# Education Series Youth Registration Guidelines

## February 22-24, 2012

Please indicate in order of preference (1,2,3), the events you wish to attend.

### ■ Event: Education Series Career Fair

**Date:** Wednesday, February 22, 2012

**Location:** Vancouver Convention Centre

**Time:** 9:00-3:30

**Target Audience:** Grade 9-12

In conjunction with the National Aboriginal Achievement Awards, the Foundation is hosting a career fair for Indigenous high school students. The career fair is designed to increase awareness of the diversity of employment opportunities available to Indigenous youth within the Canadian workforce. It is also an opportunity for the students to interact with Indigenous and non-Indigenous role models, through our workshops, exhibitor tradeshow and ceremonies throughout the day. The career fair is a high energy inspirational event that can host up to 800 Indigenous participants.

### ■ Event: Youth Day at the University of British Columbia

**Date:** Thursday, February 23, 2012

**Location:** University of British Columbia Campus

**Time:** 8:30-3:00

**Target Audience:** Grade 9-12 students

Youth Day at the University of British Columbia provides Indigenous students with the opportunity to visit the university campus. This day gives them the opportunity to become familiar with the campus and support services that are available to them. A day at the University of British Columbia provides students with extra knowledge of what it is like in a university setting and be able to see themselves in that environment.

### ■ Event: Tour of the National Aboriginal Achievement Awards

**Date:** Friday, February 24, 2012

**Location:** Queen Elizabeth Theatre

**Time:** 12:30 – 2:00 pm

**Target Audience:** Grade 4-5 students from the greater Vancouver area

This event is designed to provide younger Indigenous students with the opportunity to learn about the National Aboriginal Achievement Awards. It provides them the opportunity to meet Awards recipients, members of the show's production team and learn about various aspects of a nationally broadcast show.

## Youth Registration Guidelines

**Registration:** Admission is free to all pre-registered groups. Space is limited, and registrations will be on a first-come, first-serve basis. There are no limits for the number of youth/students that your school or organization can register. The chaperone, an accompanying adult (i.e. teacher, education/guidance counselor, or parent), must pre-register all students or youth in their group, and will be responsible for obtaining parental permission for each youth prior to attending the career fair.

The Foundation's events always begin on time. In order for students to maximize their day it is crucial that each registered student attend the first event of the day.

It is the responsibility of the school and chaperones to ensure that their students are onsite by the start time of each event, regardless of your local school timings.

It is also expected that the students will stay until the end of each event that they are registered.

The Foundation often holds draws for a scholarship and other valuable prizes at each event. The student whose name is drawn must be present in the room to be eligible to win their prize.

**Registration Deadline:** Friday, January 20, 2012. Please fax or e-mail your completed registration form to NAAF. We will accept registrations after the deadline date only if space is available.

**Registration Confirmation:** A written confirmation of your registration will be faxed or e-mailed to begin the following week.

**Youth:** Please see events description for age range

**Chaperones:** Chaperones are responsible for ensuring proper student supervision and discipline during the entire event(s). While in attendance at the Foundation's events, chaperones will be accountable for their students at all times. The following are a few guidelines:

- For every 10-15 youth (as defined above), we recommend that one adult chaperone (18 years of age or older) accompany and take full responsibility for the youth group in his or her care;

- Teachers and chaperones must remain with their students at all times;
- Please ensure that your group arrives on time and attends all scheduled event sessions and activities. Youth and chaperones are encouraged to actively participate in the sessions;
- It is the responsibility of the chaperones to ensure that all youth groups arrive on time for each scheduled session (10 minutes between each) so that the youth can obtain the most from the information presented;
- Chaperones must notify us (preferably in writing) to provide permission for students to leave the premises during the events' scheduled hours.

**Hotel Accommodations & Travel:** Event registration does not include transportation costs. The Foundation will pay and arrange vehicle parking for all groups attending the event(s). A limited number of free hotel rooms will be available to groups who are traveling long distances. These complimentary rooms will be available by advance request only and some conditions will apply. For groups eligible for free accommodations, hotel rooms are generally assigned as follows: four students per room based on gender, and two chaperones per room. Whenever possible, chaperones will be registered in hotel rooms located next to their youth delegates, and will be responsible for ensuring that the youth respect the needs of other hotel guests and hotel property.

**Cancellations:** In the event that a registered student or chaperone is not able to attend, organizations may substitute with an alternate person. The Foundation must be notified in writing by Friday, February 10, 2012. If your group must cancel your registration, please notify the Foundation in writing immediately, so that we can make that space available to another group.

### For More Information:

Suzanne M. Bradley

Tel: (519) 445 3016 or toll free 1-800-329-9780 ext.230

Fax: 1 (866) 433-3159

e-mail: sbradley@naaf.ca

Website: naaf.ca

National Aboriginal Achievement Foundation,  
PO Box 759, 50 Generations Drive,  
Ohsweken, Ontario N0A 1M0

Main Contact \_\_\_\_\_  
Title/Position \_\_\_\_\_  
School/Organization \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_  
Telephone( \_\_\_\_ ) \_\_\_\_\_ Fax( \_\_\_\_ ) \_\_\_\_\_  
e-mail \_\_\_\_\_

**Chaperones & youth delegates:**

Total number of delegates who will be attending:  
Chaperones \_\_\_\_\_ Youth \_\_\_\_\_

**Travel plans:**

Estimated driving time - Please indicate the approximate number of hours that you will need to drive (one-way) from your school or community to attend this event.

Hours: \_\_\_\_\_  
Estimated arrival: Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Estimated departure: Date: \_\_\_\_\_ Time: \_\_\_\_\_

**Parking requirements:**

We will require parking for the following vehicle(s): Car(s) \_\_\_\_\_ Minivan(s) \_\_\_\_\_ Minibus(es) \_\_\_\_\_ Bus(es) \_\_\_\_\_

To assist us in accommodating your parking needs, please provide a description of the mini-van and bus size. Examples: 14-passenger mini-van; van with rooftop storage compartment; 14-passenger mini-bus, etc.

Description:

**COMPLIMENTARY HOTEL ROOM REQUEST:**

A limited number of rooms will be available to eligible groups only.

Our group will be traveling a longer distance, and would like to be considered for free hotel accommodation to attend the Education Series Career Fair.

## Chaperones/youth delegates:

Please provide us with information about the chaperone(s) and youth who will be attending the event(s).

**Note:** There is no limit to the number of youth that a school or organization can register. In order to meet the needs of all registrants you must indicate the name, gender and any special needs of all youth and/or chaperones.

Information collected regarding Indigenous affiliation will be treated as confidential and will be used for statistical purposes only.

**Special needs:** Please list any accessibility requirements, all medical conditions, and any dietary restrictions that we should be aware of.

Chaperone Name	Gender (M/F)	Chaperone phone number(s)	Special Needs
1.			
2.			
3.			
4.			

Youth Name	Gender (M/F)	Indigenous affiliation: Status, Non-Status, First Nation, Inuit, Métis	On reserve	Off reserve	Special Needs
1.			<input type="checkbox"/>	<input type="checkbox"/>	
2.			<input type="checkbox"/>	<input type="checkbox"/>	
3.			<input type="checkbox"/>	<input type="checkbox"/>	
4.			<input type="checkbox"/>	<input type="checkbox"/>	
5.			<input type="checkbox"/>	<input type="checkbox"/>	
6.			<input type="checkbox"/>	<input type="checkbox"/>	
7.			<input type="checkbox"/>	<input type="checkbox"/>	
8.			<input type="checkbox"/>	<input type="checkbox"/>	
9.			<input type="checkbox"/>	<input type="checkbox"/>	
10.			<input type="checkbox"/>	<input type="checkbox"/>	
11.			<input type="checkbox"/>	<input type="checkbox"/>	
12.			<input type="checkbox"/>	<input type="checkbox"/>	
13.			<input type="checkbox"/>	<input type="checkbox"/>	
14.			<input type="checkbox"/>	<input type="checkbox"/>	
15.			<input type="checkbox"/>	<input type="checkbox"/>	

Please complete and return this registration form before **Friday, January 20, 2012** to Suzanne Bradley  
 Tel: (519) 445 3016 or toll free 1 800 329 9780 ext. 230 Fax: 1 866 433 3159 e-mail: sbradley@naaf.ca  
 National Aboriginal Achievement Foundation, PO Box 759, 50 Generations Drive, Ohsweken, Ontario N0A 1M0

## Participant release

<b>Working title of production</b> Education Series	<b>Year of production</b> 2012
<b>Name of production</b> Education Series	<b>Date of production</b> February 22-24, 2012
<b>Description of production</b> A series of educational events geared towards Indigenous youth and produced in conjunction with the National Aboriginal Achievement Awards.	

I hereby agree to participate in events relating to Education Series, and in any resulting cinematographic work, any related website and/or any DVD special feature supplement.

I accept that the National Aboriginal Achievement Foundation productions record my voice, appearance and/or performance and photograph me and consequently may use my name, voice, image and likeness, in whole or in part, in events relating to Education Series as well as for the promotion of the National Aboriginal Achievement Foundation.

I understand that the Foundation and/or its assigns shall hold all rights in this production including all property rights and copyright, and that they may exploit this production by all methods of distribution or transmission now known or developed in the future, including through compilations or excerpts, in perpetuity, worldwide, in all languages, versions and media.

I hereby release the Producer and its assigns and licensees, from and against any and all claims, liabilities, demands, actions, causes of action(s), costs and expenses whatsoever, at law or in equity, arising out of the Producer's use as herein provided. I agree that the Producer is under no obligation to exercise any of the rights or license granted herein. I have read the foregoing and fully understand the meaning and effect thereof and I have signed this release.

\_\_\_\_\_  
Signature of participant

\_\_\_\_\_  
Date (day/month/year)

<b>Full name of participant</b>	<b>Age (if participant is a minor)</b>	<b>Telephone number</b>
<b>Address</b>		
<b>City</b>	<b>Province</b>	<b>Postal Code</b>
<b>Extra Notes</b>		

### Section to be signed by the legal guardian of a minor participant

I declare and warrant that I have legal custody of the participant and that the participant has signed with my full consent and approval. The consent of another person is required in order for this release to be binding upon the participant.

\_\_\_\_\_  
Signature of legal guardian

\_\_\_\_\_  
Date (day/month/year)

<b>Full name of legal guardian</b>	<b>Telephone number</b>		
<b>Address</b>	<b>City</b>	<b>Province</b>	<b>Postal Code</b>

The consent of \_\_\_\_\_ is also required.